



Su Casa Preschool Student Withdrawal Form

TWO WEEKS' WRITTEN NOTICE IS REQUIRED FOR ALL WITHDRAWALS

Student(s) Name(s): _____

Reason for Withdrawal:

I, _____ (parent/guardian) of the above named student(s), am signing this as notification of my student's withdrawal, effective on _____ (date). I understand that:

- I am responsible for any tuition owed for the next two weeks.
- If I am withdrawing without a two week notice, I forfeit any prepaid tuition.
- Should I wish to re-enroll after the withdrawal date, my child(ren) will join the bottom of the waitlist.

Parent Signature and Date: _____

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For Office Use Only:

Student ID#: _____

Date Received: _____ **Withdrawal Date:** _____

Director's Signature: _____



Formulario de Retiro de Estudiantes de Su Casa Preschool

SE REQUIERE UN AVISO ESCRITO DE DOS SEMANAS PARA TODOS LOS RETIROS

Nombre(s) del Estudiante(s): _____

Motivo del Retiro:

Yo, _____ (padre/tutor) del estudiante(s) mencionado anteriormente, firmo esto como notificación de la baja de mi estudiante, a partir del _____ (fecha). Entiendo que:

- Soy responsable de cualquier matrícula adeudada durante las próximas dos semanas.
- Si me retiro sin un aviso de dos semanas, pierdo cualquier matrícula prepaga.
- Si deseo volver a inscribirse después de la fecha de retiro, mi(s) hijo(s) se unirá al final de la lista de espera.

Firma y Fecha del Padre/Tutor: _____



For Office Use Only:

Student ID#: _____

Date Received: _____

Withdrawal Date: _____

Director's Signature: _____